



**A La Carte Order Form** - Please email this form and all [required documents](#) to: [orders@statcred.com](mailto:orders@statcred.com). Questions should be directed to our Billing Department at 877-887-1784, Ext. 403

|                         |   |                                |                                |
|-------------------------|---|--------------------------------|--------------------------------|
| BASIC INFORMATION       | DATE SUBMITTED:   | CONTACT NAME, EMAIL & PHONE #: |                                |
|                         | CLIENT NAME:  |                                |                                |
| DESCRIPTION OF REQUESTS |   |                                |                                |
| TYPES OF REQUESTS       | <input type="checkbox"/> PAYOR ENROLLMENT APPLICATION FOR <b>INDIVIDUAL</b> PROVIDERS – PLEASE INCLUDE THE NAMES OF YOUR PROVIDERS UNDER EACH APPLICABLE REQUEST:               | <input type="checkbox"/> NEW   | <input type="checkbox"/> RECED |
|                         | <input type="checkbox"/> MEDICARE – 855I AND/OR 855R OR BOTH? PLEASE INCLUDE THE NAMES OF YOUR PROVIDERS:<br>_____<br>_____<br>_____  |                                | DUE DATES:<br>_____            |
|                         | <input type="checkbox"/> MEDICAID – PLEASE INCLUDE THE NAMES OF YOUR PROVIDERS & THE STATES:<br>_____<br>_____<br>_____   |                                | DUE DATES:<br>_____            |
|                         | <input type="checkbox"/> COMMERCIAL PLANS – PLEASE INCLUDE LIST OF PLANS & PROVIDERS:<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____ |                                | DUE DATES:<br>_____            |
|                         | NOTES/OTHER DETAILS TO INCLUDE PECOS LOGINS AND/OR MEDICAID PORTAL LOGINS:<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____  |                                |                                |

|   |   |   |   |   |
|---|---|---|---|---|
| TYPES OF REQUESTS CONTINUED:  | <input type="checkbox"/> PAYOR ENROLLMENT APPLICATION FOR <b>GROUPS/FACILITIES</b> , ETC.:  |   | <input type="checkbox"/> NEW  | <input type="checkbox"/> RECRD  |
|   | <input type="checkbox"/> MEDICARE – 855B, 855S, ETC.: _____<br><br><input type="checkbox"/> MEDICAID – PLEASE INCLUDE THE STATES:<br>_____<br>_____<br><br><input type="checkbox"/> COMMERCIAL PLANS – PLEASE INCLUDE LIST OF PLANS:<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____ |   |   | DUE DATES:<br>_____<br><br>DUE DATES:<br>_____<br><br>DUE DATES:<br>_____ |
| PLEASE INCLUDE THE NAMES OF THE PROVIDERS AND ALSO SEND ANY RELEVANT DATA WITH YOUR REQUEST:<br><input type="checkbox"/> NPI APPLICATION: TYPE 1 OR TYPE 2? _____<br>IF UPDATING, PROVIDE DETAILS:<br>_____   |   | <input type="checkbox"/> NEW  | <input type="checkbox"/> UPDATE   |   |
| TYPES OF REQUESTS CONTINUED:  | <input type="checkbox"/> STATE MEDICAL LICENSE: INCLUDE NAME OF PROVIDER, STATE AND LICENSE TYPE.<br><br>PLEASE NOTE: STAT MAY ALSO REQUIRE THE PROVIDERS CREDENTIALS WITH YOUR REQUESTS. PLEASE CONFIRM WITH YOUR ACCOUNT MANAGER OR SPECIALIST.   | <input type="checkbox"/> NEW LICENSES – IF YOU NEED MORE ROOM, PLEASE FILL OUT MULTIPLE ORDER FORMS<br><br>NAME OF PROVIDER, LICENSE TYPE (MD, DO, RN, NP, PA) & STATE:<br>_____<br>_____<br>NAME OF PROVIDER, LICENSE TYPE (MD, DO, RN, NP, PA) & STATE:<br>_____<br>_____ | <input type="checkbox"/> RENEWALS – IF YOU NEED MORE ROOM, PLEASE FILL OUT MULTIPLE ORDER FORMS<br><br>NAME OF PROVIDER, LICENSE TYPE (MD, DO, RN, NP, PA) & STATE:<br>_____<br>_____<br>NAME OF PROVIDER, LICENSE TYPE (MD, DO, RN, NP, PA) & STATE:<br>_____<br>_____ |   |
|   | <input type="checkbox"/> FCVS APPLICATION – PLEASE INCLUDE THE NAME OF YOUR PROVIDER(S):<br>_____<br>_____<br>_____<br>_____  |   | <input type="checkbox"/> NEW  | <input type="checkbox"/> UPDATE   |
| <input type="checkbox"/> DEMOGRAPHIC CHANGES:   |   |   |   |   |
| <input type="checkbox"/> MEDICARE - 855B (BRIEF EXPLANATION OF CHANGE): _____<br><input type="checkbox"/> MEDICARE - 855I (BRIEF EXPLANATION OF CHANGE): _____<br><input type="checkbox"/> EFT CHANGES (PLEASE PROVIDE A LIST PLANS, EXPLAIN CHANGES PLUS PROVIDE COPY OF BANK LETTER, NEW W9 & VOIDED CHECK):<br>_____<br>_____<br>_____ |   |   |   |   |

|                              |  |  |   |
|------------------------------|--|--|---|
| TYPES OF REQUESTS CONTINUED: | <input type="checkbox"/> ADD NEW SERVICE LOCATIONS - INCLUDE LIST OF PLANS & BRIEF DETAILS OF CHANGE(S):<br><hr/> <hr/>  |  |   |
|                              | <input type="checkbox"/> OTHER CHANGES - INCLUDE LIST OF PLANS & BRIEF EXPLANATION OF CHANGE:<br><hr/> <hr/>   |  |   |
|                              | <input type="checkbox"/> NEW EFT REQUESTS - PLEASE PROVIDE A LIST PLANS, PROVIDE A COPY OF YOUR BANK LETTER, W9 & VOIDED CHECK:<br><hr/> <hr/> <hr/>   |  |   |
|                              | <input type="checkbox"/> CAQH  | <input type="checkbox"/> NEW<br><input type="checkbox"/> UPDATE/REATTEST<br>CAQH ID: _____ USERNAME: _____ PASSWORD: _____ |   |
| TYPES OF REQUESTS CONT.      | <input type="checkbox"/> HOSPITAL/FACILITY PRIVILEGING - SELECT PROVIDER TYPE & INCLUDE THE NAMES OF YOUR PROVIDERS:<br><input type="checkbox"/> MD/DO <input type="checkbox"/> MID-LEVEL <input type="checkbox"/> ALLIED<br><hr/> <hr/> <hr/> <hr/> | <input type="checkbox"/> NEW APPOINTMENT<br><br>DUE DATE:<br><hr/> RUSH REQUEST:<br><hr/>                                  | <input type="checkbox"/> REAPPOINTMENT<br><br>DUE DATE:<br><hr/> RUSH REQUEST:<br><hr/> |
|                              | <input type="checkbox"/> RATE NEGOTIATIONS - PLEASE INCLUDE LIST OF PLANS & PERCENTAGE OF INCREASE REQUESTED:<br><hr/> <hr/> <hr/> <hr/>   |  |   |
|                              | <input type="checkbox"/> MAINTENANCE & MONITORING (PLEASE LIST THE PROVIDERS, ITEMS TO BE MONITORED & START DATE):<br><hr/> <hr/> <hr/> <hr/>  |  |   |
|                              | <input type="checkbox"/> OTHER REQUESTS:<br><hr/> <hr/> <hr/> <hr/>  |  |   |
| ADDITIONAL NOTES:            | <hr/> <hr/> <hr/> <hr/>  |  |   |

|               |                   |
|---------------|-------------------|
| REQUESTED BY: | NAME/E-SIGNATURE: |
|---------------|-------------------|

**PLEASE SELECT/APPROVE THE PSV CRITERIA BELOW:**

|  |   |                                |
|--|---|--------------------------------|
| EXPENSES & FEES<br><br><b>PLEASE SELECT PSV REQUIREMENTS</b> | <input type="checkbox"/> APPLICATION FEES (HOSPITAL, STATE BOARD, ETC.) | <input type="checkbox"/> NPDB  |
|  | <input type="checkbox"/> LICENSE VERIFICATION                           | <input type="checkbox"/> ABFAS |
|  | <input type="checkbox"/> BACKGROUND CHECK                               | <input type="checkbox"/> NCC   |
|  | <input type="checkbox"/> NATIONAL STUDENT CLEARING HOUSE                | <input type="checkbox"/> AANP  |
|  | <input type="checkbox"/> AMA  | <input type="checkbox"/> AOA   |
|  | <input type="checkbox"/> ECFMG VERIFICATION                             | <input type="checkbox"/> ANCC  |
|  | <input type="checkbox"/> FCVS   | <input type="checkbox"/> USMLE |
| CLIENT APPROVAL  | NAME/E-SIGNATURE:   | DATE                           |

**PLEASE NOTE: THIS FORM MUST BE SUBMITTED, CLIENT INVOICED AND INVOICE PAID PRIOR TO ANY WORK BEING DONE FOR THESE REQUESTS.**

|  |   |   |   |   |
|--|---|---|---|---|
| <b>THIS SECTION TO BE COMPLETED BY THE STAT BILLING DEPARTMENT</b> |   |   |   |   |
| INVOICE #:   | <input type="checkbox"/> PAYMENT RECEIVED | <input type="checkbox"/> INVOICE DISPUTED | <input type="checkbox"/> INVOICE REJECTED | <input type="checkbox"/> MORE INFO NEEDED |
| DATE INVOICED:   |   |   |   |   |
| SPECIAL BILLING:   |   |   |   |   |
| COMMENTS:  |   |   |   |   |

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